



GRANT APPLICATION DUE DATES AND REVIEW DATES

2018-2019

Chatham Education Foundation accepts grant applications from Teachers and Staff, Building Principals, Supervisors and the District on a rolling basis from September through May. The Assistant Superintendent of Curriculum and Instruction and the CEF Board of Trustees reviews any completed applications that have been received prior to each deadline. Please note the following highlights to the grant application process specific to the 2018-19 school year.

- Grant applications to support furniture for Classrooms of the Future may be submitted by a Curriculum Supervisor or building Principal. Innovative classroom furniture will be reviewed twice during the school year. Teachers wishing to pilot a piece of innovative furniture may apply within the regular grant cycle.
- Applications for grants other than innovative Classroom of the Future furniture will be reviewed five times per year. Applicants will be notified following the next CEF Board meeting if their grant application was accepted or denied. Grant applications received after April 30th will be reviewed the following school year.
- Prior to completing a grant application, please review our “Funding Guidelines and Grant Procedures” under the Grants Tab on our website (www.chathamedfoundation.org). Grant applications can be downloaded from the CEF website.
- Grants must be reviewed by the Board of Education following approval by the CEF trustees at the meeting/vote date listed below. Funds are released for grants upon BOE approval.

CEF strives to fund as many quality applications as possible each year, but operates on the financial generosity of the community and a limited funding budget. CEF welcomes inquiries prior to writing grant applications to discuss viability of projects. Please contact the Grants Committee at cefgrantscommittee@gmail.com or Sally Allen, at sallymallen115@gmail.com with any questions.

APPLICATION DEADLINE	CEF VOTE	BOE MEETING
Tuesday, October 2 nd	Tuesday, 10/16/18	11/5/18
Tuesday, November 27 th (includes Furniture Grants)	Tuesday, 12/11/18	12/17/18
Tuesday, January 29 th	Tuesday, 2/12/19	3/4/19
Tuesday, April 30 th (includes Furniture Grants)	Tuesday, 5/14/19	5/14/19
Tuesday, June 4 th (Deferred and District Grants Only)	Tuesday, 6/11/19	6/17/19