

### **BEQUESTS & BENEFICIARY DESIGNATIONS**

The term "bequest" refers to a statement in your will or living trust describing your wishes to make a gift after your death. A bequest is one way to make a charitable gift. Similar charitable designations can be made through a retirement plan or IRA, life insurance, and/or revocable and irrevocable trusts.

#### Why Should I Consider Making a Gift from My Estate to Chatham Education Foundation?

- Ensure a bright future for Chatham Education Foundation and continue the storied tradition of giving.
- Preserve the right to determine both the amount and the ultimate use of the funds within Chatham Education Foundation.
- Establish a fund that bears your name or the name of someone you wish to honor in perpetuity.
- Maintain flexibility in the lifetime use of both your assets and income.
- Provide tax savings for your estate and heirs.

# How Can I Establish a Bequest or Estate Designation for Chatham Education Foundation?

Step 1: Create a new will or living trust or modify your present will or living trust by adding a codicil. Sample language is shown below that you can share and personalize with your attorney –OR– Designate Chatham Education Foundation as a beneficiary. Most retirement plans and insurance policies have standard forms for naming a beneficiary.

Step 2: Notify Chatham Education Foundation regarding your intentions. Your notification affords us the opportunity to welcome you into The Legacy Society, a special group of benefactors who have chosen to include Chatham Education Foundation in their estate plans. However, if you wish, we can keep information about your plans entirely confidential.

Step 3: Provide Chatham Education Foundation with a <u>letter of intent</u> and a copy of that portion of your will or living trust or beneficiary designation that references Chatham Education Foundation.

#### GIFT PLANNING TIP:

Retirement plans and IRAs can be among the most highly taxed assets in your estate. Factoring in the income tax on distributions, possible estate taxes, and generation-skipping taxes, the total tax bill for your heirs could exceed 70%. Consider a charitable estate designation to Chatham Education Foundation or use it to fund a life income gift that will provide for your heirs and, ultimately, Chatham Education Foundation.

### Sample Bequest Language

### **Specific Bequest**

"I give to Chatham Education Foundation, EIN 22-3285022, P. O. Box 81, Chatham, NJ 07928, the sum of \$\_\_\_\_\_\_ to be used by Chatham Education Foundation [for its general purposes] OR [according to a statement of donor intent previously agreed to by Chatham Education Foundation and me]."

# **Residuary Bequest**

"I give to Chatham Education Foundation, EIN 22-3285022, P. O. Box 81, Chatham, NJ 07928, \_\_\_\_\_\_\_ percent of the residue of my estate to be used by Chatham Education Foundation [for its general purposes] OR [according to a statement of donor intent previously agreed to by Chatham Education Foundation and me]."

# **Contingent Bequest**

"In the event that \_\_\_\_\_\_ predeceases me, I give to Chatham Education Foundation, EIN 22-3285022, P. O. Box 81, Chatham, NJ 07928, [the sum of \$\_\_\_\_\_] OR [\_\_\_\_ percent of the residue of my estate] to be used by Chatham Education Foundation for [Chatham Education Foundation's general purposes] OR [according to a statement of donor intent previously agreed to by Chatham Education Foundation and me]."

# **BENEFICIARY DESIGNATIONS**

Not everyone wants to commit to making a gift in their wills or estates. Some prefer the increased flexibility that a beneficiary designation provides.

Here's how to name Chatham Education Foundation as a beneficiary:

- 1. Contact the administrator of your retirement plan, insurance policy, bank account or donor advised fund for a change-of-beneficiary form OR download a form from your provider's website OR make the beneficiary designation online.
- 2. Decide what percentage (1 to 100) you would like Chatham Education Foundation to receive and name Chatham Education Foundation, along with the percentage you chose, on the beneficiary form.
- 3. Submit the completed form to your plan administrator, insurance company, bank, or financial institution.